

Special Education Advisory Panel Meeting Minutes
Jorgenson's Inn and Suites
1720 11th Ave, Helena, MT
June 27, 2013

Members in Attendance: Dawn Piazzi, Doug Dellwo, Vaughn Kauffman, Lori Griffin, Bob Stansberry, Jim Marks, Marilyn Davis, Tia Davis, Sharon Tregidga, Marvin Williams, Diana Tavary (via telephone)

Excused Members: Edith McClafferty, Lily Wahl, Wendy Studt, Carolyn Prill, Dave Marzolf, Chris Bilant

Non-Members in Attendance: Dick Trerise, Frank Podobnik, Steve York, Patty Muir, Danni McCarthy, Dale Kimmet, Susan Bailey-Anderson, Mary Gallagher, Roger Holt, Marlene Wallis

Thursday, June 27, 2013

Chairperson Bob Stansberry called the meeting to order at 8:30 a.m. The Panel members and OPI staff introduced themselves.

The Panel reviewed the Proposed Agenda. Vaughn Kauffman moved to accept the Proposed Agenda, Jim Marks seconded the motion and the motion passed; the Proposed Agenda was accepted.

The Panel reviewed the Minutes of the May 2-3, 2013, Panel meeting. Vaughn Kauffman moved to accept the minutes, Doug Dellwo seconded the motion and the motion passed. The Minutes of the May 2-3, 2013, Panel meeting were accepted as written.

Division Report

Frank Podobnik thanked Bob Stansberry for leading the Panel as the Chairperson during the 2012-2013 school year. He also congratulated Bob on his upcoming retirement.

Frank informed the Panel members that a Data Specialist, Mary Graff, has been hired for the Special Education Division. Mary was previously the OPI Security Administrator.

The School Mental Health Specialist should be hired within the next couple of weeks.

APR/Audit Results

Frank explained some of the issues for the APR and said that there were indicators that we disagreed with. One is changing the way of scoring on evaluation. Frank said that we have not seen our response from OSEP, but it should be soon.

The OPI is acting today on what will be scored on two years from now. He stated that OPI should be in good shape, but obviously things can be improved.

An audit last year questioned if we have the right procedures in place for tracking funds. There was discussion regarding Maintenance of Effort (MOE).

Report to the Board of Public Education

Frank distributed the Special Education Report to the Board of Public Education, July 2013, to the Panel members. He noted that on pages 8-9, the figures show that enrollment and child count are up. The report covers several areas, including Students Served, Funding, and State Performance Plan/Annual Performance Report indicators. The report is included with the minutes.

Compliance Monitoring Yearly Results

Dale Kimmet distributed the Special Education Monitoring State Finding Report. Dale reminded the Panel members to keep in mind that each year different districts are monitored. Monitoring happens on a five-year cycle. The report covers Timelines, Special Education Records, Referrals, Evaluation Plans, Evaluation Reports, IEPs, Transition IEPs, IEP Amendments, Transfer Students, Surrogate Parents, Private Schools, Aversive Treatment, Suspension/Expulsion, Graduates, Exited Students and Revocation of Consent. The report is included with the minutes.

Dick Trerise told the Panel members that the Special Education Division is in the process of revising, updating and consolidating all the guidance manuals into one guide.

Early Assistance/Complaint Report

Mary Gallagher reported on complaints and due processes. She said there were eight complaints and six due processes this year. Mary went through each of the complaints and due processes with the Panel, explaining what the problems were and how they were/are being handled.

Call for Public Comments

Chairman Bob Stansberry called for public comments. There were no public comments.

OPI Report

Steve York reported on Sequestration, Evaluation Pilot, House Bill 86—Career and Tech Education, My Voice, Youth Risk Behavior Survey and Traffic Education.

The Montana Educator Performance Appraisal System (EPAS) is the principal evaluation for Montana. This includes teacher evaluations and all related services personnel.

Steve said that 28,000 students last year took the My Voice Survey.

PLUK Report

Roger Holt reported on PLUK activities. A Parent Mentor Project is being developed. Roger distributed a flyer “What is PLUK”? This flyer includes PLUK’s Mission and Vision. He also provided an article written by a parent “The Power of Parents: Supporting Families Toward Effective Advocacy and Involvement.” He noted that PLUK provides many services for self-direction. The PLUK now has 30-40 employees. He informed the Panel that PLUK is working on many things, including regional and national projects.

CSPD/MBI Report

Susan Bailey-Anderson reported that there were 1,200 participants at the MBI Summer Institute. The institute provided many sessions, including Common Core, Law Enforcement, Parent/Family Involvement, Parent/Teacher Home Visit and APTT—Using Parents as Consultants.

This year, the Montana Youth Days will be held in Great Falls, Missoula, Bozeman, Sidney and Billings. The Montana Youth Days will partner with “Fuel Up to Play 60” this year and will provide 60 minutes of exercise.

The High School Forum is scheduled November 19-20, 2013, in Helena. “Features of Effective High School Implementation” will be presented by Hank Bohanon, an international PBIS speaker.

The Montana Youth in Transition Conference will take place November 6-8, 2013, in Billings. The conference is an opportunity for youth with disabilities, their families and professionals to gain more understanding of the wide array of opportunities and services available to them in Montana.

Election of Officers/Recognition of Outgoing Panel Members

For the office of Chair for the 2013-2014 School Year:

Diana Tavary nominated Marilyn Davis for Chair, Doug Dellwo seconded the nomination and Marvin Williams moved that nominations be closed. Diana Tavary moved that Marilyn Davis be elected Chair, Sharon Tregidga seconded the motion and the motion passed. Marilyn Davis was elected as Chair for the 2013-2014 School Year.

For the office of Vice-Chair for the 2013-2014 School Year:

Vaughn Kauffman nominated Doug Dellwo for Vice-Chair, Marvin William seconded the nomination and Lora Griffin moved that nominations be closed. Vaughn Kauffman moved that Doug Dellwo be elected Vice-Chair, Lora Griffin seconded the motion and the motion passed. Doug Dellwo was elected as Vice-chair for the 2013-2014 School Year.

For the office of Secretary for the 2013-2014 School Year:

Doug Dellwo nominated Marvin Williams for Secretary, Lora Griffin seconded the nomination and Sharon Tregidga moved that nominations be closed. Doug Dellwo moved that Marvin Williams be

elected Secretary, Vaughn Kauffman seconded the motion and the motion passed. Marvin Williams was elected as Secretary for the 2013-2014 School Year.

The following outgoing Panel members were recognized for their services on the State Special Education Advisory Panel.

Lora Griffin, representing “Regular Classroom Teacher”

Vaughn Kauffman, representing “Special Education Program Administrator”

Sharon Tregidga, representing “Juvenile and Adult Corrections”

Jim Marks, representing “Other State Agencies Involved in the Financing or Delivery of Related Services to Children with Disabilities”

Bob Stansberry, representing “Higher Education that Prepares Special Education and Related Services Personnel”

Edith L. McClafferty, representing “Legislator”

Preview of September 26-27, 2013, Meeting

The September 26-27, 2013, meeting includes Orientation for New Members. John Copenhaver from the Mountain Plains Regional Resource Center, Utah, will conduct the orientation.

Adjourn

Vaughn Kauffman moved to adjourn the meeting, Sharon Tregidga seconded the motion and the motion passed. The meeting adjourned at 3:30 p.m.